

OFFICE OF THE RUKMINI LATH BALNIKETAN

At -Chhachanpali, Po-Bargaon, Ps- Dhama, Dist - Sambalpur, Pin 768113, Odisha.
Ref. No- 149 /CCI

Date. 03/12/2023

Rukmini Lath Bal Niketan, Chhachanpali, Sambalpur intends to engage staffs on contractual basis for Child Care Institution (CCI) & Specialised Adoption Agency (SAA) under Mission Vatsalya/ ICPS Scheme in reference to the Resolution No. 10102-WCD-CW-MISC- 0023-2020, dt.15.09.2020 issued by the Department of Women & Child Development, Government of Odisha. Further it is to inform that the candidates who are to be engaged for said posts are not to be considered as Government staff.

1. Details of contractual staffs to be engaged for Children's Home (CCI) , Rukmini Lath Bal Niketan

Sl no	Name of the Post	No. of Post
1	Superintendent	1
2	Counsellor	1
3	Probation Officer /Case Worker/Child Welfare Officer	1
4	House Father	1
5	House Mother	1
6	Store Keeper-cum-Accountant	1
7	Educator/Teacher	1
8	Art & Craft cum Music Teacher	1
9	PT Instructor cum Yoga Trainer	1
10	Cook	1
11	Helper cum Night Watchman	1
12	House Keeper	1

2. Details of contractual staffs to be engaged for Specialised Adoption Agency (SAA) ,Rukmini Lath Bal Niketan

Sl no	Name of the Post	No. of Post
1	Manager/ Coordinator	1
2	Ayah (Female)	2

3. Minimum Qualification, Remuneration and Experience in respect of the above posts.

CHILDREN'S HOME,(CCI)				
Sl no	Name of the Post	No. of Post	Eligibility/ Qualification.	Remuneration
1	Superintendent	1	<p>Post Graduate degree in Social Work/ Sociology/ Child Development/ Human Rights Public Administration/ Psychology / Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University.</p> <p>At least 3 years of experience of working with the Govt./Non- Government Organization in Documentation, training & Capacity Building, Project formulation/ implementation, monitoring and supervision preferably in the field of Women & Child Development/ Social Welfare.</p> <p>Proficiency in Computers.</p>	₹ 33,100/-
2	Counsellor	1	<p>Graduate in Social Work/ Sociology/ Psychology/ Public Health/ Counselling from a recognized university.</p> <p>OR</p> <p>PG Diploma in Counselling and Communication.</p> <p>At least 1 year of working experience with the Govt/NGO preferably in the field of Women & Child Development.</p> <p>Proficiency in Computers.</p>	₹ 23,170/-
3	Probation Officer/Case Worker/Child Welfare Officer	1	<p>Graduate preferably in B.A in Social Work/ Sociology/Social Sciences or LLB from a recognized university.</p> <p>Experience of at least 2 years of working with Govt./ NGO/ Legal Matters preferably in the field of Women & Child Rights.</p> <p>Good understanding of Women & Child right & protection issues.</p> <p>Weightage for work experience candidate</p> <p>Proficiency in Computers</p>	₹ 23,170/-

4	House Father	1	Graduate in Science	₹ 14,564/-
5	House Mother	1	Graduate in Arts (Preferably in Home Science, Sociology & Psychology)	₹ 14,564/-
6	Store Keeper- cum-Accountant	1	P.G preferably in Commerce / MBA (Finance)	₹ 18,536/-
7	Educator	1	B.S.C	₹ 10,000/-
8	Art & Craft cum Music Teacher	1	Bachelor/Diploma in Fine Art	₹ 10,000/-
9	PT Instructor cum Yoga Trainer	1	Bachelor/Diploma in Yoga Training/PT	₹ 10,000/-
10	Cook	1 (Female)	Under Matric (8 th -10 th)	₹ 9,930/-
12	Helper cum Night Watchman	1	Under Matric (8 th -10 th)	₹ 7,944/-
13	House Keeper	1 (Female)	Under Matric (8 th -10 th)	₹ 7,944/-
SPECIALISED ADOPTION AGENCY (SAA)				
14	Manager/ Coordinator	1	Master in Social Work, Sociology, Psychology (Familiarity with Computer)	₹ 23,170/-
15	Ayah (Female)	2	Under Matric (8 th -10 th)	₹ 7,944/-

4. General Ability:

In order to be eligible for engagement to the above post, a candidate must satisfy the following conditions also. He/She

- Shall be a citizen of India.
- Shall have good moral Character.
- Shall be of good health, good physique, active habits and far from any organic defect or bodily deformity (Not applicable in case of persons with disability)
- Must be able to speak, read and write Odia fluently and must have passed an examination in odia language equivalent to that of Middle School standard.
- Must not more than one spouse living.

5. **Age Limit:** The required age of candidates as on the first day of the year of the publication of recruitment notice shall be with limit to lower age 21 years and upper age 45 years.

6. Procedure and Selection:

- I. The recruitment shall be on the basis of Career Marking only as per weightage assigned below.

Sl no	Qualification	Weightage
1	Secondary	10
2	Higher Secondary	15
3	Graduation	25
4	Post-Graduation	30
5	Any other professional course/Training related to Child rights and its protection or MPhil, PHD etc.	10
6	Work Experience	10

- II. The merit list shall be drawn up on the basis of weightage percentage of marks obtained in all the 6 categories mentioned in the table above. In case more than one candidate has equal marks, the candidate with past experience of working in Child Right will be given preference. The decision of the Selection Committee shall be final in this regard.

7. Method of Engagement:

- A. The Selection Committee shall make and recommend the name of 5 candidates for each position in order of preference to the Governing Body/management of the institution for appointment against vacant positions. The candidates scoring the highest marks will be called for a verification of certificates prior to issue of appointment order. The Panel will be valid for 1 year from the date of finalization.
 - B. Formula for conversion of Grade Point (CGPA) into % of marks be provided otherwise the institution will follow its own conversion formula.
 - C. The Management of CCI will be the authority to issue the engagement order to the staff. The management will decide the continuance of service of its staff based on the annual performance appraisal.
8. The posts are purely temporary, Contractual, time bound and coterminous with the scheme or depending on the satisfactory performance whichever is earlier.

9. Documents to be sent along with the application form:

- a. Self-attested photo copy of Secondary, HSC and Graduation, Post Graduation or other professional qualification certificate and mark sheet.
- b. One recent self-attested colour photograph (3.5x4 size) should be affixed to the application form.
- c. Certificate of experience issued from previous employer, as applicable for the post.
- d. ~~No Objection certificate from the employer.~~
- e. Self-declaration regarding non-involvement in any criminal activities especially child-related offences.

N.B:- A separate application has to be submitted for each post mandatorily quoting the position on the top of the envelop **"FOR THE POST OF....."**, otherwise, it shall be rejected

The engagements are purely temporary in nature, time bound & co-terminus with the revised Mission Vatsalya Scheme provisions. Eligible candidates may submit their applications through online in official Website www.rlbn.org before 18.12.2023 up to 23:00 hrs and further the online generated print out filled in application shall be signed by the candidate and submitted through Registered /Speed Post to **The Chairman, Rukmini Lath Bal Niketan, At - Chhachanpali, Po- Bargaon, Ps- Dhama, Dist - Sambalpur, Pin 768113, Odisha on or before 20.12.2023 by 5 P.M** with enclosing required self-attested enclosures. Separate application will be submitted for each post. Any application received after due date and time will not be taken into consideration. The authority reserves the right to cancel the advertisement in whole or in part without assigning any reason thereof.

Nalini Pradhan

Chairman
Rukmini Lath Bal Niketan
At-Chhachanpali, P.O. Bargaon
Sambalpur

Memo No. 150 /CCI Dt. 03.12.2023

Copy forwarded to the DCPO, Sambalpur for kind information.

Nalini Pradhan

Chairman
Rukmini Lath Bal Niketan

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