

# OFFICE OF THE RUKMINI LATH BAL NIKETAN

AT- Chhachanpali Po- Bargaon Ps-Dhama District- Sambalpur pin- 768113, Odisha

## Advertisement

Ref No -10/CCI

Date -31.01.2025

Rukmini Lath Bal Niketan, Chhachanpali, Bargaon, Sambalpur intends to engage staffs on contractual basis for Child Care Institutions (CCIs) under Mission Vatsalya / ICPS Scheme in reference to the Resolution No. 10102-WCD-CW-MISC- 0023-2020, dt.15.09.2020 issued by the Department of Women & Child Development, Government of Odisha.

The engagements are purely temporary and remuneration will be paid as per the norms of Mission Vatsalya Scheme under the W & CD Department, Govt. of India. The posts are contractual in nature, time bound & co-terminus with the revised Mission Vatsalya Scheme provisions. The period of engagement will be initially for 1 year and may be extended further depending on the satisfactory performance every year. Number of vacancies under this advertisement is provisional, which may be increased or decreased depending requirement. The panel, under the above posts, shall also remain valid for one year for filling up consequential future vacancies. The decision of the Selection Committee will be the final.

### 1. Details of the contractual staff to be engaged for Children's Home (CCI), Rukmini Lath Bal Niketan.

Sl No	Position	No of post	Category	Remuneration	Eligibility/Qualification
1	Superintendent	1	M/F	₹ 33,100/- per Month	Post Graduate degree in Social Work/Sociology/Child Development /Human Rights Public Administration/ Psychology/ Psychiatry /Law/ Public Health/ Community Resource Management from a Recognized University. At least 3 years of experience of working with the Govt/Non Govt Organization in Documentation, training & Capacity Building, Project formulation/implementation, monitoring and supervision preferably in the field of Women & Child Development/Social Welfare . Proficiency in computers.
2	Counsellor	1	M/F	₹ 23,170/- per Month	Graduate in Social Work/Sociology / Psychology/ Public Health/ Counselling from a Recognized University. OR PG Diploma in Counselling and Communication. At least 1 year of working experience with the Govt/ NGO preferably in the field of Women & Child Development. Proficiency in computers.
3	Probation Officer	1	M/F	₹ 23,170/- per Month	Graduate preferably in BA in Social Work/ Sociology/Social Sciences or LLB from a recognized University. Experience of at least 2 years of working with Govt /NGO /Legal Matters preferably in the field of Women & Child Rights.

*Nalin Pradhan*

**Chairman**  
**Rukmini Lath Bal Niketan**  
**At-Chhachanpali, P.O. Bargaon**  
**Sambalpur**

					Good understanding of Women & Child Right & Protection Issues. Weightage for work experience candidate. Proficiency in computers.
4	Store Keeper - cum-Accountant	1	M/F	₹ 18,536/- per Month	P.G preferably in Commerce /MBA (Finance)
5	Paramedical Staff	1	M/F	₹ 10,000/- per Month	Compounder/ Pharmacist having Diploma in Ayurvedic / Homeopathic/Unani from Institutions recognized by Govt. of India. (Preferable 3 years experience)
6	House father	1	M	₹ 14,564/- per Month	Graduate in Science
7	House Mother	1	F	₹ 14,564/- per Month	Graduate in Arts (Preferably in Home Science, Sociology & Psychology)
8	Educator /Teacher	1	M/F	₹ 10,000/- per Month	B.Sc
9	Art & Craft Cum-Music Teacher	1	M/F	₹ 10,000/- per Month	Bachelor or diploma in Visual Arts from a recognized University or Bachelor or diploma in Music from a recognized University or Bachelor or diploma in Sculpture Ceramics, Paper Craft, Wood Craft etc from a recognized University.
10	PT Instructor cum-Yoga Trainer	1	M/F	₹ 11,916/- per Month	Bachelor /Diploma in Yoga Training /PT
11	Cook	1	F	₹ 9,930/- per Month	Under Matric (8 <sup>th</sup> to 10 <sup>th</sup> )
12	Helper cum-night Watchman	1	M	₹ 7,944/- per Month	Under Matric (8 <sup>th</sup> to 10 <sup>th</sup> )
13	House keeper	1	F	₹ 7,944/- per Month	Under Matric (8 <sup>th</sup> to 10 <sup>th</sup> )

**2. Details of the contractual staff to be engaged for Specialised Adoption Agency (SAA), Rukmini Lath Bal Niketan.**

Sl No.	Position	No of post	Cata gory	Salary(Con solidated)	Eligibility/Qualification
1	Manager/ Coordinator	1	M/F	₹ 23,170/- per Month	Master in Social Work/Sociology/ Psychology (Familiarity with Computers)
2	Nurse	1	M/F	₹ 11,916/- per Month	B.Sc (Nurshing) with experience paediatrics preferable. In case of no application from B.Sc (Nurshing) then ANM candidate may be considered.
3	Ayah	2	M/F	₹ 7,944/- per Month	Under Matric (8 <sup>th</sup> to 10 <sup>th</sup> )

*Nalini Pradhan*

**Chairman**  
**Rukmini Lath Bal Niketan**  
At-Chhachanpali, P.O. Bargaon  
Sambalpur

#### 4. General Ability-

In order to be eligible for engagement to the above post, a candidate must satisfy the following condition also . He/She

- Shall be a citizen of India.
- Shall have good moral character.
- Shall be a good health, good physique active habits and far from any organic defect or bodily deformity ( Not applicable in case of person with disability)
- Must be able to speak ,read and write odia fluently and must have passed an examination in odia language equivalent to that of middle school standard.
- Must not more than one spouse living.

**5. Age Limit:-** The candidate must not be below 21 years and not above 45 years of age as on 01.01.2025 and there shall be no upper age relaxation.

#### 6. Procedure & selection-

a. The recruitment shall be on the basis of Career Marking as per weightage assigned below.

Sl No	Qualification	Weightage
1	Secondary	10
2	Higher Secondary	15
3	Graduation	25
4	Post Graduation	30
5	Any other related professional course /Training related to Child rights and its protection or MPhil, PhD etc	10
6	Work experience	10
	<b>Total</b>	<b>100</b>

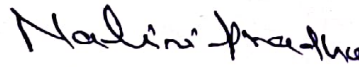
b. The merit list shall be drawn up on the basis of weightage percentage of marks obtained in all the 6 categories mentioned in the table above . in case more than one candidate has equal marks , the candidate with past experience of working in Child Right will be given preference. The decision of the Selection Committee shall be final in this regard.

#### 7. Method of engagement :

a. The Selection Committee shall make and recommend the name of 5 candidates for each position in order of preference to the Governing Body / Management of the Institution for Appointment against vacant positions. The candidates scoring the highest marks will be called for a verification of certificates prior to issue of appointment order. The panel will be valid for 1 year from the date of finalization.

b. Formula for conversation of Grade point (CGPA) into % of marks be provided other wise the institution will follow its own conversion formula.

c. The Management of CCI will be Authority to issue engagement order to the staff. The Management will decide the continuance of service of its staff based on the annual performance appraisal.

  
**Chairman**  
**Rukmini Lath Bal Niketan**  
At-Chhachanpali, P.O. Bargaon  
Sambalpur

8. The posts are purely temporary, Contractual, time bound and coterminous with the scheme or depending on the satisfactory performance whichever is earlier.

**9. Documents to be submitted along with the application form:**

- a. Self attested photo copy of mark sheet under Matric (8<sup>th</sup> to 10<sup>th</sup>), Secondary, HSC, Graduation and Post Graduation or any other professional qualification certificate and mark sheet.
- b. One recent self attested color photocopy (3.5x4 size) should be affixed to the application form.
- c. Certificate of experience issued from previous employer, as applicable for the post.
- d. No Objection certificate from the employer.
- e. Self declaration regarding non involvement in any criminal activities especially child related offences.

**10. How to apply:**

- a. Candidates must go through the details of this advertisement available in the official website of the Institution before filing of online application.
- b. Candidates may apply online in Official Website: [www.rlbn.org](http://www.rlbn.org) before **18.02.2025 up to 23.00 hrs**. Application received through any other mode would not be accepted and will be rejected.
- c. After submission of online application, the online generated print out filled in application shall be signed by the candidate and submitted the hard copy through Registered / Speed Post to **The Chairperson, Rukmini Lath Bal Niketan, At-Chhachanpali, Po- Bargaon, Ps- Dhama, Dist- Sambalpur Pin-768113, Odisha** on or before **21.02.2025 by 5.30 PM** with enclosing required self attested enclosures.
- d. Separate application in sealed cover is to be submitted against each post **super scribing the post applied for on top of the envelope**.
- e. Any application revised after due date and time will not be taken into consideration. The authority reserves the right to cancel the advertisement in whole or in part without assigning any reason thereof.

**11. Ground of rejection of application:**

Application of candidates will be rejected by the Selection Committee on any of the following grounds:-

- a. Any application received after due date and time will be summarily rejected.
- b. Un-supercribed application form.
- c. Non submission of offline application form & incomplete application form.
- d. Non submission of self attested photo copy documents/certificates along with the application form.
- e. Not signing declaration (full signature) in the application form.

*Nalini Pradhun*

Chairman  
Rukmini Lath Bal Niketan  
At-Chhachanpali, P.O. Bargaon  
Sambalpur

- f. Not coming within the age limit criteria.
- g. Not having requisite qualification
- h. Not submitted "No Objection Certificate" from the employer.
- i. Non submission of Self declaration regarding non involvement in any criminal activities especially child related offences.
- j. Submission of wrong information/false information about qualification/age etc.

**CLOSING DATES**

**THE ONLINE APPLICATION WILL BE RECEIVED FROM 04.02.2025 (10 A.M) TO 18.02.2025 (11 P.M) AND  
LAST RECEIVING HARD COPY OF THE APPLICATION ALONG WITH ALL DOCUMENTS BY 5.30 PM  
21.02.2025**

*Malini Pradhan.*

Chairman  
**Chairman**  
**Rukmini Lath Bal Niketan**  
Rukmini Lath Bal Niketan, P.O. Bargaon  
Sambalpur

Memo No.11/CCI      Dated.31.01.2025

Copy forwarded to the DCPO,Sambalpur for favour of kind information.

*Malini Pradhan*

Chairman  
**Chairman**  
**Rukmini Lath Bal Niketan**  
Rukmini Lath Bal Niketan, P.O. Bargaon  
Sambalpur

# OFFICE OF THE RUKMINI LATH BALNIKETAN

AT-Chhachanpali Po- Bargaon Ps-Dhama

District- Sambalpur pin- 768113,Odisha

Ref No .10/CCI

Dated. 31.01.2025

## ADVERTISEMENT FOR CONTRACTUAL ENGAGEMENT IN CHILD CARE INSTITUTIONS

Rukmini Lath Bal Niketan, Chhachanpali, Sambalpur is a Child Care Institution (CCI) registered under the JJ (CPC) Act 2025. The management of the CCI is intent to engage suitable professional staffs on Contractual basis for Child Care Institution (CCI) & Specialized Adoption Agency (SAA) such as **Superintendent, Counsellor, Probation Officer, House Father/Mother, Store Keeper cum Accountant, Pharmasist, Educator, Art & Craft cum Music Teacher, PT Instructor cum Yoga Trainer, Cook, Helper cum Night Watchman, House Keeper, Manager, Nurse & Ayah.** The engagements are purely temporary in nature, time bound & co-terminus with the revised Mission Vatsalya Scheme provisions. Interested candidates fulfilling the eligibility criteria may apply in prescribed online format through our website: [www.rlbn.org](http://www.rlbn.org) within **04.02.2025, 10.00A.M to 18.02.2025 up to 23.00 hrs.** Further the online generated print out filled in application shall be signed by the candidate and submitted through Registered / Speed Post to **The Chairperson, Rukmini Lath Bal Niketan, At-Chhachanpali, Po- Bargaon, Ps- Dhama, Dist- sambalpur Pin-768113, Odisha** on or before **21.02.2025 by 5.30 PM** with enclosing required self attested enclosures. Separate application will be submitted for each post. The authority reserves the right to cancel the advertisement in whole or in part without assigning any reason thereof.

The details such as the number of vacancies, eligibiity, selection procedure, remuneration, application form & other terms & conditions are available in the website [www.rlbn.org](http://www.rlbn.org).

**Sd/- Chairman,  
Rukmini Lath Bal Niketan, Sambalpur**